

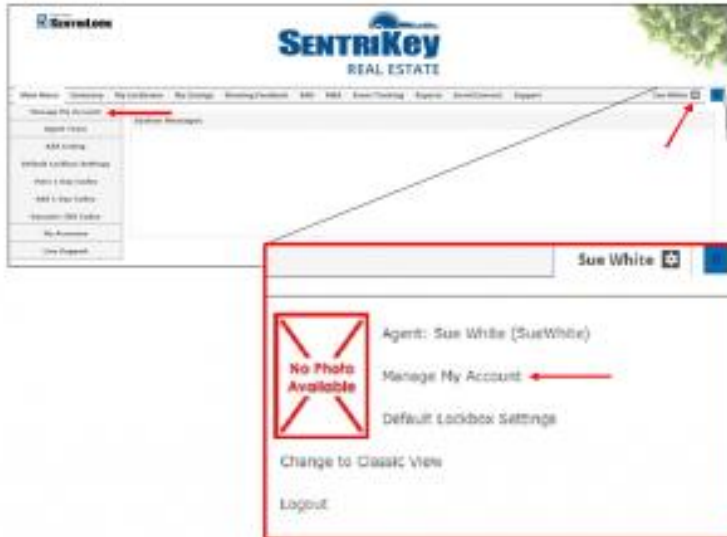
MANAGE YOUR SHOWING NOTIFICATION PREFERENCES

You have several options regarding your showing notification preferences.

1. On the Main Menu, click Manage My Account in the upper-left.

— OR —

Click the gear in the upper-right and then, on the popup menu, click Manage My Account:



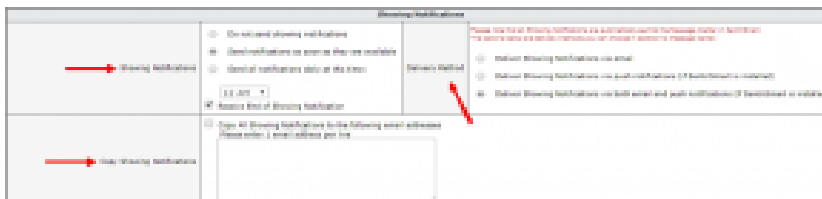
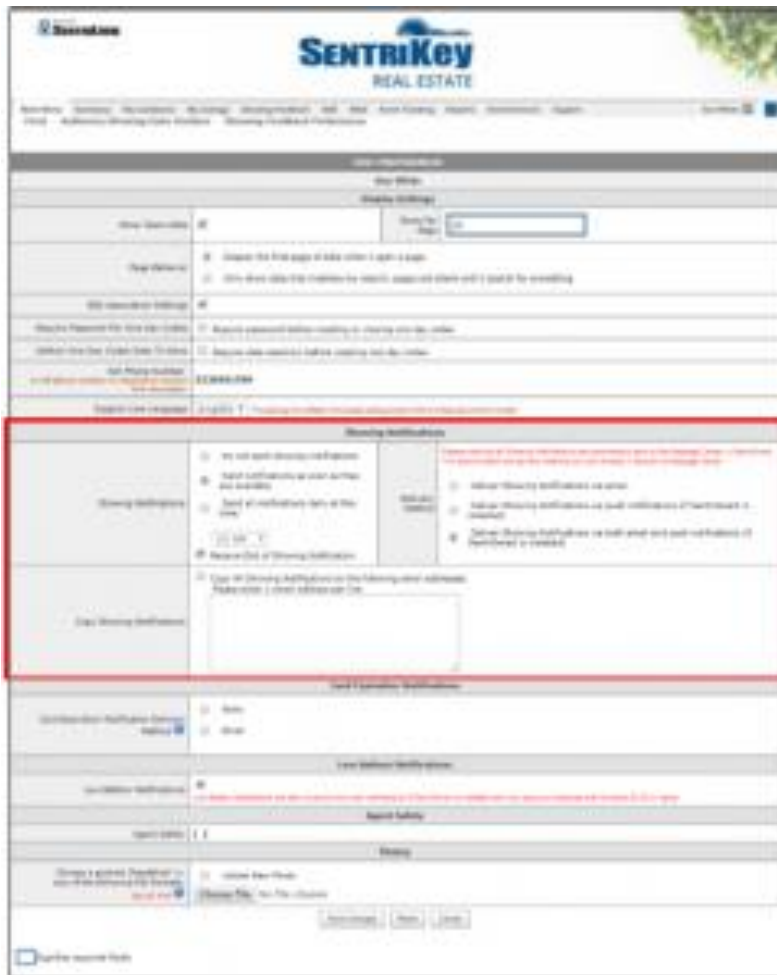
2. The Edit User screen will be displayed:



3. Click Preferences:



4. The Edit Preferences screen will be displayed. Go to the Showing Notifications grouping:



5. For Showing Notifications, click the button to make your selection from these notification options:

- Do not send showing notifications
- Send notifications as soon as they are available
- Send all notifications daily at this time. Use the drop-down list to designate your preferred time and click the checkbox.

6. For Delivery Method, click the button to make your selection from these delivery methods:

- Deliver showing notifications via email
- Deliver showing notifications via push notification (if SentiSmart is installed)
- Deliver showing notifications via both email and push notifications (if SentiSmart is installed)

7. For Copy Showing Notifications, click the checkbox and enter the email addresses to which you want all showing notifications sent. The showing notifications for all your listings will go to anyone listed in this box until their email address is removed.

8. You'll receive a message after the showing has been processed.

Note: All showing notifications are automatically sent to the Message Center on the SentiKey Real Estate Website.

9. When you're done, click Save Changes at the bottom of the Edit User screen.